

Central Intelligence Agency



Washington, D.C. 20505

1 May 2013

Ms. Mara Berg
MuckRock News
DEPT MR 4962
P.O. Box 55819
Boston, MA 02205-5819

Reference: F-2013-01379

Dear Ms. Berg:

On 12 April 2013, the office of the Information and Privacy Coordinator received your 12 April 2013 Freedom of Information Act (FOIA) request for "all documents or memos regarding guidelines for appropriate office apparel." We have assigned your request the reference number above. Please use this number when corresponding so that we can identify it easily.

The CIA Information Act, 50 U.S.C. § 431, as amended, exempts CIA operational files from the search, review, publication, and disclosure requirements of the FOIA. To the extent your request seeks information that is subject to the FOIA, we accept your request, and we will process it in accordance with the FOIA, 5 U.S.C. § 552, as amended. We will search for records up to and including the date the Agency starts its search. Because we believe fees will be minimal, in accordance with our regulations, as a matter of administrative discretion, the Agency has waived the fees for this request.

The large number of FOIA requests CIA receives has created unavoidable delays making it unlikely that we can respond within the 20 working days the FOIA requires. You have the right to consider our honest appraisal as a denial of your request and you may appeal to the Agency Release Panel. A more practical approach would permit us to continue processing your request and respond to you as soon as we can. You will retain your appeal rights and, once you receive the results of our search, can appeal at that time if you wish. We will proceed on that basis unless you object.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michele Meeks".

Michele Meeks
Information and Privacy Coordinator